itsu Privacy Policy

Overview

Look alive. We know these things can sometimes be a little… well, boring - but we really care about you and are committed to protecting your privacy and personal information. We have written this policy to make sure you know how we collect and use any personal info we receive from you. By applying for a role, you agree to be bound by this privacy policy so please do not provide data to us if you do not want your personal data to be used in the ways set out here.

All personal data will be used in accordance with the Data Protection Act 1998.

who we are

itsu is made of two companies, itsu ltd and itsu [grocery]. We are each registered under the Data Protection Act 1998

Company: itsu Limited
Registered Address: High Holborn House, 52 - 54 High Holborn, London, WC1V 67RL
Registration: ZA154956

Company: itsu [grocery] Limited
Registered Address: 16A Great Peter St, London, SW1P 2BX
Registration: ZA154963

what information we collect and how

We will collect personal data relevant for the application process for any vacancies at itsu. This data is collected using the online application form. We may collect and process additional information with your permission as we go through the employment process, such as at interview or on appointment.

We will hold all relevant personal data we collect via www.jobs.itsu.com on our applicant tracking system for a period of 7 years, at which point it will be securely deleted.

how will we use the information about you?

We use your personal information to contact you or to keep you updated about your progress following your application for a role at itsu. We do not sell, rent or exchange your personal information with any third party for commercial reasons.

We may pass your personal information onto a third party (a 'data processor') working on our behalf to process your data. They will safeguard your information for us under the Data Protection Act 1998.

security

We follow strict security procedures in the storage and disclosure of information you have given us, to prevent unauthorised access in accordance with the UK data protection legislation. We will collect sensitive personal information about you such as health data when you knowingly provide it to us.

Our website uses a technology called "cookies" – it's not the kind you eat – to distinguish you from other users of our website (this helps us to provide you with a good experience when you browse our

website and also allows us to improve our website). If you're really interested, see how cookies work here

access to your information and correction

We want to make sure that your personal information is accurate and up to date. You may ask us to correct or remove information you think is inaccurate. If we employ you, we ask you to keep us informed of any changes to the data we hold on you. Please contact us if you have any questions about our privacy policy or information we hold about you.

The Data Protection Act 1998 gives you the right to access information held about you. If you would like a copy of some or all of your personal information, please email us at www.itsu.com/contact/ or write to us at the following address: Data Access Request, itsu Limited ,High Holborn House, 52 -54 High Holborn, London, WC1V 6RL. We may make a charge of £10 for this service.

changes to this privacy policy

Any changes we may make to our privacy policy in the future will be posted on this page. We encourage you to review this privacy policy whenever you visit the site.

This privacy policy was most recently updated on 5 October 2016.